

## MARS Council Meeting

<b>General Information</b>	
<b>Date/Time:</b>	Thursday, February 17, 2011, 2:00 pm – 4:00 pm EDT
<b>Location:</b>	<b>SSMC-2, Room 10246</b>
<b>Call-In Number</b>	Call in #:866-801-2175 Passcode: 4113559

Penny Schmiedeberg - NWS	Mary Rieck - NWS
Marina Rubina - NMFS	Tonya Coleman - NMFS
Michelle Chawlk - OAR	Mark Blades - NMFS
Patricia Murray – Program Support	Tarandeep Bawa – NWS
Daniel Bess – Program Support	Darbie Bridgett – NESDIS
Mariana Youmans – NMFS	Derek Hill – NWS
Gerald Thomas - OMAO	Sam Williams – NOS

### Items for Discussion

- 1 Discussion of Reporting requirements under the CR period (see CCR #1344 below)
  - During the CR period, ALL LOs have a critical need to extract cumulative plan (allotment, BOP and Mars plans), Obligation and Commitment data for reporting by month and quarter within MARS. The existing reports have the functionality to retrieve the data, however, all Commitment data is reported annually. The Commitment structure needs to be changed to capture labor projections, and non labor transactions for a given time period to be used in Monthly/Quarterly Reports.
  - **MARS Commitments**  
A new field will need to be added for each Commitment detail record: Obligation Month.
    - **Auto-Obligated Commitments**  
An Obligation Month will be populated by the system when the new Commitment Detail is generated from the AP\_Trans obligations. Obligation Month will equal Obligation's GL\_End\_Date. Remaining Commitment = 0.
    - **Grants Commitment**  
GOL Award Start Date will be used to populate Obligation Month field when commitment records are generated from CD 435 download from GOL.
    - **Manually-entered Commitments (Contracts)**  
The users will be able to enter estimated Obligation Month for the entered Commitment Records. If Obligation Month is not specified, the system will assign Obligation Month = DOE.
  - The Council voted on the proposed CCR.

NWS	NMFS	NOS	OMAO	NESDIS	Program Support	OAR
Not Present	Yes	Yes	Yes	Yes	Yes	Yes

CCR 1343 was approved.

2	<p>CCR 1343 - AA Option in the Status of Funds Reports</p> <ul style="list-style-type: none"> <li>• A portion of CCR 1343 has been completed.</li> <li>• There is a new option now available to use MARS AA data (Allotments) in the Funds Control Reports. It is available for BOBJ download and included in Monthly Snapshots starting with December 2010 (FY 2011).</li> <li>• A new option has been added to the Data Entry Reports 24, 25 and 22</li> <li>• The council agreed that this CCR was approved at the last December 9, 2010 meeting.</li> </ul>
3	<p>Discussion of moving current travel reports to a restricted area</p> <ul style="list-style-type: none"> <li>• Foreign travel data is restricted but it was brought to the attention of the MARS team that domestic needed to be also. Any association of a name/destination/date is considered restricted data.</li> <li>• It was agreed that Tarandeep will update the MARS access user form to include "Travel" under the restricted area. Each LO will then perform their own data call to determine who requires access to this data; account modifications will then be processed accordingly.</li> </ul>
4	<p>MARS ESPS Statement Report example</p> <ul style="list-style-type: none"> <li>• Penny presented the MARS Express Small Packages System report. It recently came to the MARS team's attention that this report was only available for NWS; has since been opened up to all LOs. The report does not show which vendor is being used (FedEx, UPS, DHL, etc.), which is something the Council would like to see. The MARS team will look into this and report back.</li> </ul>
5	<p>CCR 1335 update – Add CAMSADM.PROGRAM_AUTHORITY data to the allotment data that is already available.</p> <ul style="list-style-type: none"> <li>• This CCR was closed on December 8, 2010.</li> <li>• New universe has been created called 'MARS Program Authority (CBS)'. New measure objects have been added to the 'MARS Variance Reporting' universe called 'Program Authority Amount' and 'Program Authority Variance' which is Program Authority minus Allotment.</li> </ul>
6	<p>Reporting changes to Certification of Obligations</p> <ul style="list-style-type: none"> <li>• Effective March 1, 2011, there will be reporting changes required to Certification of Obligations. Penny has submitted CCR 1345 to begin this work.</li> </ul>
7	<p>Password Reset Feature within Reporting and Querying</p> <ul style="list-style-type: none"> <li>• A password reset feature (similar to what Data Entry has now) will be implemented for Reporting and Querying in the next few months. By using LDAP credentials, users will be able to reset their R&amp;Q password anytime. The Council will be informed once this feature is implemented.</li> </ul>
8	<p>The Council reviewed all Work in Progress and Open CCRs to ensure we agreed on the need and priority of items. The items in red below were reprioritized and CCRs 60, 1341 and 1337 were closed.</p>
9	<p>The next MARS Council meeting is scheduled for March 17, 2011.</p>

### Closed CCR's (Promoted to Production)

None

### CCR's Pending Review

**CCR 1344 - Status of Funds Reports by Month and Quarter** The NOAA Budget Office has required entry of plans during the CR period. ALL LOs have a critical need to extract cumulative plan (allotment, BOP and Mars plans), obligation and commitment data for reporting by month and quarter within MARS. The existing reports have the functionality to retrieve the data, however, all commitment data is reported annually. We are requesting to have field (s) added to the current commitment structure to capture labor projections, and non labor transactions for a given time period and modify existing report parameters as necessary to this reporting.

Status (2/16/11)	Count
Closed	141
Open	10
Hold	7
Work In Progress/Testing	11
Proposed	1
<b>Total</b>	<b>170</b>

### Work In Progress

Mod.	Pri.	CCR	Short Description	Type CCR	Comments/Status	Due Date
RQ	1	67	Obtain a direct data source to load Sunflower data into the MARS data warehouse	Business	Approved by in the MARS Implementation Plan 11/30/06 v2	
RQ	2	441	Comp Time Rpt	Business	Need to find new data source other than Labor Detail since comp & credit earned may not be included after the re-engineering of over-under.	
Both	3	561	Outstanding part: Build universes, create reports for GOL Data.	Business	Approved by in the MARS Implementation Plan 11/30/06 v2	
RQ	3	1225	Labor Projection Universe	Infra-structure	Approved by NWS (Mary Rieck). Will query data from DE that is transformed into R&Q structures	
RQ	1	1302	NMFS is proposing that MARS Council initiate discussions on creating the Flux Variance process within the MARS Reporting and Querying system module	Business	Approved by Council 10/15/2009. This would replace the current process using Oracle Discoverer and the Excel spreadsheets. It would be similar to the variance process currently in place.	
DE	2	1320	Keep working on converting MARS DE Download Procedures to Informatica (replacing PL/SQL procedures to the Informatica mappings). Phase 2 (for the CCR# 664).	Infra-structure	Operations & Maintenance	
Both	1	1338	Create a universe in Reporting and Querying for the extraction of all data fields available in the Data Entry labor projection module for adhoc querying and reporting.	Business	Approved 10/21/2010. Will query live DE data	
Both	2	1343	Add allowance advice data to snapshot and static table to allow for reporting and querying downloads.	Business	Approved by Council 12/9/10	

### Best Practices

None at this time.

### CCR Queue (Open)

Open CCR's should be reviewed when evaluating and prioritizing new CCR requests.

Mod.	Pri.	CCR	Short Description	Type CCR	Comments	Due
Both	3	984	Reference Guide for Reports	Infra-structure	Approved by the MARS Council 11/13/08	

DE	3	904	New Match Parameter Rpt – Auto Ob Settings	Business	Approved by the MARS Council 11/13/08	
RQ	3	63	DE to RQ Report Conversion	Infra-structure	Approved by in the MARS Implementation Plan 11/30/06 v2	
RQ	3	64	User interface for R&Q maintenance tables	Infra-structure		
RQ	3	65	User interface for Appropriation Data	Business		
RQ	2	1301	Copy all available Leave Balance information from WFM Universe into the Labor Detail and Labor Detail Surcharges Universe. This will allow leave information to be available to users who don't have or need complete WFM access.	Business	Approved by Council 10/15/2009.	
Both	3	1286	Create samples of the reports found within Data Entry and Reporting and Querying modules.	Business	Allow users to quickly view reports with sample data to see if format/information relevant without having to run the actual reports. Samples will be useful for new users, and for existing users who are searching for the most relevant report for a given situation. No resources to complete this now.	
Both	1	1339	AFF Reporting	Business	Approved 12/9/10. As part of the new Asset Forfeiture Fund reporting requirements, NMFS, OFA and OGC are required provide auditors monthly reports of Collections, obligations, fees and interest. Currently, MARS only extract obligation data from CBS. With this new requirement effective FY 2011, an extract of various CBS reimbursable data will be required. We are requesting that a Reimbursable universe be created in order to create unique ad hoc reporting for this purpose. We are also requesting that suite of reports be created solely for this purpose. We are in the preliminary phase of gathering data and reporting needs and detailed requirements will be forthcoming.	
R&Q	2	1340	Create a universe for Reimbursable reporting and collection information at the lowest level of the org code for ad hoc querying capability. The universe should combine, obligations, collections and reimbursable agreement information from various CBS inputs screens.	Business	Approved by Council 12/9/10	